SERVICE LEARNING CONTRACT

Last Name_________________  First Name_________________  ID#_________________  E-mail ____________________

Service Start Date____________  End Date____________

Organization Name________________________  Site Contact______________________________

Course Number_______________________  Professor_________________________________________

Brief Description of Service: USD students will have the opportunity to join BikeSD’s advocacy and education efforts. You will be able to contribute to discussion regarding the Bicycle Master Plan adoption by San Diego’s City Council among other things. More details will be discussed at orientation and schedules will be arranged at the orientation also. Potential to experience growth and development in within the fields of politics, advocacy, communication, and technology through real-world experience.

Learning Objectives: (See objectives set by professor in your syllabus)

________________________________________________________________________________________

As a service learner I agree to:

• Attend an orientation at my site and serve the agreed upon time for the duration of the semester
• Call my site if I am unable to make my normal scheduled time
• Act in a professional manner when attending my site
• Fill out and return paperwork within designated timeframe
• Notify my site contact if I am having problems with my site, or notify my professor or of service-learning staff if problems cannot be resolved by talking to the site contact
• Keep track of my hours throughout the semester on the approved service learning timesheet

Student Signature__________________________________________  Date_________________________

As a community partner with the Service Learning Program at USD I agree to:

• Provide a thorough orientation and discuss learning objectives with service learners
• Place students in volunteer situations which will be complementary to their class work
• Be available to the service learners to let them know of things such as agency calendar and special events
• Provide feedback on the service learner’s performance

Site Contact Signature__________________________________________  Date_________________________
As a professor using service learning I agree to:

- Provide guidance to help students relate their volunteer experience to their class work
- Check in with students to make sure service experiences are going well
- Communicate with the Service Learning office about any problems that arise during the semester
- Help students reflect on their service and societal issues they encounter

Professor Signature______________________________________ Date__________________________