

Information Series

COMPUTER INSTRUCTIONAL LABORATORIES

The LRC Computer Instructional Labs provides enhanced educational opportunities for the legal researcher at the University of San Diego School of Law through access to computer-assisted legal research databases, Computer-Assisted Legal Instruction (CALI) tutorials, LegalTrac, online catalog, the Internet, interactive videos, and spreadsheet / word processing software.

LOCATION:

The main LRC Lab is located on the north side of the Information Services area, across from the Circulation Desk in LRC 122A. The Reading Room Lab is in LRC 207 in the Reading Room.

HOURS AND AVAILABILITY FOR LRC 122A:

Monday - Thursday, 7:00 a.m. - 11:30 p.m.

Friday - Saturday, 8:00 a.m. - 9:30 p.m.

Sunday, 8:00 a.m. - 11:30 p.m.

Special hours as posted

HOURS AND AVAILABILITY FOR LRC 207:

Monday - Friday, 8:00 a.m. - 4:00 p.m.

Special hours as posted

Anyone with a valid USD picture I.D. may use the LRC Lab. Law students have priority in the LRC Lab; non-law USD students may be asked to relinquish terminals to law students. The LRC Lab is not available to the public, attorneys, or alumni.

Equipment is available on a first-come, first-served basis. However, students playing games may be bumped from machines if there are students waiting to do research. Users must be able to present their USD picture identification cards upon request by lab personnel. Please observe posted notices referring to upcoming reservations, closures, or special hours. For questions regarding availability of the LRC Lab, contact the LRC Reference Desk (260-4612).

To avoid delay, waiting patrons are encouraged to try one of the other campus computer labs listed below under the heading "OTHER USD COMPUTER LABS".

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12/05 (Rev.)

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FEES:

There is no fee to use the computers; laser prints cost 10 cents per page. This laser charge applies whether you supply your own paper or use the paper provided, whether you are making drafts or final copies, and whether or not there are errors in your copy. An electronic debit system will use a plastic print/copy card to charge for printing. To print from a laptop the patron must use the special laptop printer in the rear of LRC 122A. If you need to purchase a print/copy card, there is a dispenser/regenerator in the Copy Room next to the Reserve Room.

COMPUTER LAB FEATURES:

LRC Lab 122A has 28 computers, each of which prints to a laser printer. A scanner is also available with character recognition software to transfer images into WordPerfect or Word. LRC Lab 207 has 10 computers. No printers are available in 207.

LEXIS and WESTLAW

The LEXIS and WESTLAW services are available in the computer lab for researching case law, statutes, and other law-related documents. Use of LEXIS and WESTLAW is limited to currently enrolled USD law students, law faculty, and staff with assigned personal passwords. Printing to the lab printers from these services costs 10¢ per page; downloading to disk is free. Printing to the stand alone LEXIS and WESTLAW printers is free with whatever limitations LEXIS and WESTLAW may place on printing.

Computer-Assisted Legal Instruction (CALI)

CALI exercises are written by law professors from schools across the country. The password to obtain CALI passwords is posted in the computer lab and also may be obtained by calling the LRC reference desk at 619-260-4612.

CD-ROM Applications

Interactive Courtroom is a collection of interactive lessons that teach effective legal skills and tactics. Using a computer you play the role of a litigator in a simulated trial. You may raise objections and interrupt the proceedings at any time by pressing a key on the computer keyboard. The judge sustains or overrules your objections, and an explanation of the judge's ruling, including the language of any pertinent rule, appears on the computer monitor. *Interactive Courtroom* is available for checkout at the Circulation Desk and can be used on the computer in 122.

Internet Access

Internet service is provided in the computer lab using Internet Explorer. Documents can be saved to disk, or if you are in LRC 122A, printed out on one of two laser printers.

Especially useful web sites such as Westlaw, Lexis, and LegalTrac have icons on the computer's desktop for easier access.

SALLY

SALLY is the University of San Diego's catalog. Patrons can use SALLY to check on the status of books, periodicals, video/sound recordings, and microforms held at the Legal Research Center and the Copley Library. The system is very flexible, allowing users to search for material by keyword, author, title, subject, or call number. There is also a feature for using the Circuit library system as well.

Word Processing

WordPerfect Office 11.0 and Word 2003 are the word processing programs available in the lab. Patrons must provide their own disks or writeable CD-Roms. Documents may be saved in a temporary file on the hard drive, but will be deleted each Friday afternoon.

OTHER USD COMPUTER LABS:

+ Serra Hall Labs

Room 205 (260-6911)

Room 185 (260-6906)

Room 154 (260-2003)

+ Olin Hall Lab

Room 122 (260-6905)