

Laptop Printing for Windows-Based Laptops

1. Connect wirelessly or through an Ethernet cable to the Internet in the LRC, and then log into MySanDiego.
2. Verify that you can ping the CSPrint server from the laptop:
 - a. Go to **Start menu** → **Run** → type cmd → **Enter** or **Okay**
 - b. In the DOS prompt that appears, type ping csprint.sandiego.edu then hit **Enter**
 - c. Verify that you get four replies and that the lost % is zero.
 - d. If you do not get a reply (timeout or host unreachable), the IP the laptop is assigned is not accessing the CSPrint server. Note the IP and contact LRC Electronic Services in LRC 121 or 619-260-4759.
 - e. Close the window by clicking on the X.
3. If you are a Vista user: Go to **Start menu** → **Printers** → **Add a printer** → **Next**
4. XP User: Go to **Start menu** → **Settings** → **Printer and faxes** → **Add a printer** → **Next**
5. Select **Network printer** (2nd option), then select **Next**
6. Select **Connect to this printer** (2nd option).
7. For the **Name** type in **\\csprint.sandiego.edu** followed by the printer you choose from the list below and then select **Next**. For example: **\\csprint.sandiego.edu\LRC_A**
 - a. **LRC_A**
 - b. **LRC_B**
 - c. **LRC_C**
 - d. **LRC_Color_Printer**
8. For the **Username**, type **wirelesspc**
9. For the **Password**, type **usdlab06!**
10. Select **Remember my password** and then select Okay
11. Do not add as a default printer.
12. Click **Next** → **Finish** then go to print a document and select the new printer as the destination.

These directions are also available in the Electronic Services Office in LRC 121

And at <http://www.sandiego.edu/lrc/about/pdf/WirelessLRC.pdf>