



University of San Diego School of Law
RECIPROCITY POLICY

*Requests for reciprocity will be accepted from ABA-accredited law schools outside San Diego County which allow USD School of Law students and graduates use of their facilities.

*Requests for reciprocity may be made to only *one* law school in San Diego at a time.
USD limit: One letter per visitor per year.

*Written requests must precede the student/graduate's visit; no drop-in visits.

1. STUDENTS/GRADUATES MUST PHONE PRIOR TO VISIT TO CONFIRM RECIPROCITY AVAILABILITY.
2. CA AND AZ SCHOOLS: ONE-TO-ONE POLICY WILL BE IMPLEMENTED. All other schools: 3 LETTERS annually Nov 15 -Aug 1.
3. Reciprocity WILL NOT BE AVAILABLE during recruiting seasons, which are August 1 to November 15 and February 15 – March 10.
4. If reciprocity is granted, our policy allows a visitor THREE VISITS WITHIN A THREE-MONTH PERIOD PER YEAR, beginning with the date of the first visit. All students/graduates granted reciprocity must check in at the front desk, upon arriving at the Career Services Office, and Receive an ID card to be presented at each visit.
5. Services will include access to current job listings and to the Career Services reference library. Services NOT available are: participation in on-campus interviews, online access to job listings, and individual counseling.
6. Career Services reserves the right to refuse or rescind privileges at the Director's discretion.
7. To schedule an appointment for Reciprocity, please contact the Reciprocity Coordinator between Monday through Friday at 8:30 a.m. to 4:30 p.m.:

Graylin Clavell
Executive Assistant, Career Services Office
University of San Diego
School of Law
5998 Alcalá Park, Room WH 113
San Diego, CA 92110
619.260.4529 Tel.
619.260.6828 Fax

