



University of San Diego

Information Technology Services

REQUEST FOR A RECYCLED COMPUTER

Please take a few moments to fill out this form and return it to ROSY VACCHI in UC117. Requests will be processed in the order received.

NAME: _____ UNET USERNAME: _____

POSITION: _____ DEPARTMENT: _____

OFFICE LOCATION: _____ TELEPHONE EXT.: _____

SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____

Please mark your computer preference from the following choices:

- WINDOWS BASED PC MACINTOSH BASED PC
- My professional work requires that my computer have additional capabilities as listed below. Please note that while ITS will try to find a system to fit special requests, a recycled computer with extra capabilities might not be available. The reasons I need extra capabilities are:

FOR INFORMATION TECHNOLOGY SERVICES USE ONLY
PLEASE RETURN COMPLETED FORM TO JOY BRUNETTI OR ROSY VACCHI IN SERRA 188

SERIAL #: _____

- DELL APPLE
- AMEC OTHER: _____

MHz: _____ RAM: _____ HD SIZE: _____

- CDRW ZIP
- DVD OTHER: _____