Mac Recording

Download the software:

Direct Download Link: http://www.nch.com.au/wavepad/wavepadmaci.zip
Link to Website: http://www.nch.com.au/wavepad/

Preparation

Things you will need:

1. A quiet area to record
2. An Apple computer running OSX
3. A Microphone: Microphones can be located on a webcam, the built-in mic on your notebook, or as part of a headset.
   Preferred: A USB noise-cancelling headset

Installation

Download, Install and Run the program

1. After downloading the software using the link above, the files should decompress automatically and the WavePad installation window should open.

   *Note: If only the zip file is downloaded, follow steps **a** & **b** below
   a. *Double-click on the **wavepadmaci.zip** icon decompress the installation file (WavePad_i.dmg)
   b. *Double-click on the **WavePad_i.dmg** icon to open the **WavePad** installation window.

2. Within the WavePad installation window, click on and drag the **WavePad** icon over to the provided **Applications** shortcut folder and drop the icon. This action begins the installation procedure.
3. Open the Applications Folder and click on WavePad to start the program.
4. Within the WavePad installation window, click on and drag the **WavePad** icon over to the provided **Applications** shortcut folder and drop the icon. This action begins the installation procedure.
5. Open the Applications Folder and click on WavePad to start the program.
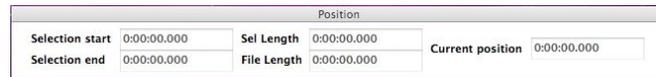
The Recording Process

Begin the Recording Process
Interface Screen - 4 Parts:

Picture 1: Menu at Top

Picture 2: Toolbar at Top

Picture 3: Sound File details at Bottom
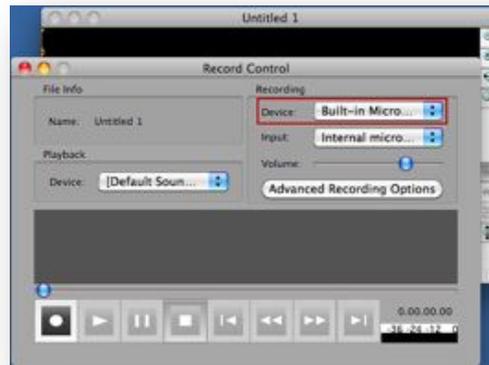

Picture 4: Record and Playback Controls

1. To begin recording, click on the Record button
2. A Sample Rate screen will appear. Accept the defaults by clicking **OK.**

3. Two windows will open: An **Untitled** Screen where the recording will appear and a **Record Control** Screen.

4. Select your microphone from the **Device** drop down menu.

Recording Your Voice

Recording your Voice:

1. To begin recording, click on the Record button . Recording will begin. <u>Clearly, speak your preferred name twice</u>.(You will notice that the green bar moves back and forth as you speak, indicating that recording is active).
2. Push the **Stop** button (with the white square) when finished recording.
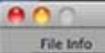
3. Check the recording by clicking on the **Play** button. If dissatisfied, repeat the recording procedure from **Step 1**. If satisfied, then continue to **Saving Your Recording.**)

Saving Your Recording

Saving Your Recording as an **.mp3** file

1. Click on the **red close button** in the upper left corner of the Record Control window
2. Click on **Save File** either within the toolbar, or under the **File** menu at top.
3. Choose **Desktop** as the save location.

4. Select **MP3 Audio** from the **Save as type** dropdown

5. Enter your **Student ID** number and click on **Save**.

6. Accept the Encoder setting defaults by clicking **OK.** The saved **.MP**3 file is saved on the desktop ready for upload

Uploading
Your
Recording

Link to Uploading Your Recording to the Online System

Click on the link below, or copy and paste it into your browser.

http://www.sandiego.edu/its/idt/pronunciation/name.php

Click on the button to go to the upload page.

Log-in using your MySanDiego username and password. Your name should appear in the form automatically.

From here, click **Browse** to find and attach your recording.

Once it is attached, Click **Submit** and you are finished!