

INTERNATIONAL OPPORTUNITIES GRANT
Policy and Procedure
For Faculty

Description

The fundamental purpose of the International Opportunities Grant program is to "internationalize" the curriculum by exposing faculty to different cultures through foreign travel and by promoting research and scholarship abroad. The current grant pool has been increased to \$60,000. The Committee will evaluate proposals on the strength of their connection to the international mission of the university and to the perceived benefit towards increasing faculty members' international understanding and research programs. The Committee will consider how the international experience is applicable to teaching and research, and will examine a trip's usefulness for internationalizing the curriculum and building a scholar's long-term international research agenda, including publications.

Selection Criteria

The primary criterion of judgment will be the excellence of the proposal and the thoughtfulness given to its applicability to teaching, research, and publication on international themes. Research scholars conducting ongoing investigation may apply for repeated support provided that they can demonstrate substantial progress on previous trips, evidence of publications, and a deepened understanding of other cultures and/or international problems. However, applicants can only be funded once per fiscal year.

Acceptable Activities for Funding.

1. Presenting at an international conference/seminar
2. Collaborating with international colleagues abroad on research/publications/scholarly activities
3. Conducting individual or collaborative research (archival, historical, quantitative, qualitative)
4. Some consideration will be given to a limited number of CIEE seminars.

Proposals that demonstrate measurable productivity, such as speaking at international gatherings or collaborating internationally to produce concrete output such as scholarly papers and analytical reports, will receive priority where available funds are insufficient to support all qualified international activities. Research proposals that include the conducting of interviews are contingent upon IRB approval.

Unacceptable Activities for Funding

1. Domestic travel to meet with international colleagues
2. Cost-of-living expenses during a sabbatical
3. Attendance only at an international conference/seminar
4. International touring to experience the culture
5. Salary request for faculty or students
6. Funding to support faculty/student activities, unless for collaborative research purposes
7. Funding for spouses or family members

Eligibility

All tenure-track and tenured USD faculty are eligible to apply. However, applicants can only be funded once per fiscal year.

Amounts of Funding

The Committee could fund up to a maximum of \$2,500 per person for each proposal (average funding for the last round of grant recipients was \$1,850). Repeat funding is possible. In the event there are funds remaining, the committee will consider additional requests.

Application Process

Applicants must use the official application form and answer all questions completely, including a description of the anticipated expenses and funding from other sources.

Follow-up

Upon submission of receipts, recipients of the grant will be asked to provide a brief written summary of their trip, including how the experience will be incorporated into their curriculum. Recipients will be expected to share their experience via a short, informal presentation in an open faculty forum as well as actively participate in International Education Week in November.

**International Opportunities Grant
Grant Application
For Faculty**
(For travel between January 1 – June 30, 2010)

Please electronically submit application by October 30, 2009 to:

Dr. Carl Jubran, Associate Provost for International Affairs
International Center Advisory Council
cjubran@sandiego.edu

1. **Faculty Name:** _____
2. **Department/School:** _____
3. **Name of Chair/Dean:** _____
4. **Destination:** _____
5. **Travel Dates:** _____
6. **Total Amount Requesting:** _____
7. **Project Title & Purpose of Travel (if conference/seminar please include invitation/acceptance letter).**
8. **Describe how the proposed travel experience supports the international mission of the university and how this experience can promote your professional growth in scholarship, teaching, and service. (Please describe your project in 400 words or less.)**
9. **Briefly describe your international travel experience during the past five years. Have you traveled to this country before? If so, please explain the circumstances.**
10. **Describe your funding requirements. Please include other funding received or requested to supplement this request. Please itemize all expenses in a detailed manner. Maximum funding is \$2500, and original receipts must be submitted within 60 days of returning from travel or by the end of the fiscal year, whichever is soonest.**