

# THE IMMACULATA

USD Campus • 5998 Alcalá Park • San Diego, CA • 92110  
(619) 574-5700 • (619) 574-5707 FAX

## PASTORAL CARE AGREEMENT FORM

(To be filled out by the priest or deacon who will take care of your paperwork and preparation.)

Name of Groom: \_\_\_\_\_

Name of Bride: \_\_\_\_\_

Date of wedding: \_\_\_\_\_ Time of wedding: \_\_\_\_\_

Priests or deacons who agree to be responsible for the *Pastoral Care (preparation and paperwork)* of the engaged couple named above should:

- a. determine that each of the parties is free to marry;
- b. see that the couple reads the Immaculata's *Marriage Guidelines*.
- c. complete with the couple all paperwork required by the Diocese of San Diego;
- d. see that the couple completes the required Marriage Preparation Programs in accordance with the norms of the diocese in which the couple currently resides;
- e. assure that all paperwork, including the marriage license, is forwarded to The Immaculata at least two weeks prior to the wedding.

*As the priest/deacon responsible for the Pastoral Care (preparation and paperwork) of the above-referenced couple, I agree to fulfill all of the responsibilities set forth by The Immaculata.*

\_\_\_\_\_  
Name of priest or deacon (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Diocese and parish, or religious order of affiliation

\_\_\_\_\_  
Signature

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## VISITING CLERGY AGREEMENT FORM

(To be filled out by the priest or deacon who will be officiating at your ceremony.)

Name of Groom: \_\_\_\_\_

Name of Bride: \_\_\_\_\_

Date of wedding: \_\_\_\_\_ Time of wedding: \_\_\_\_\_

Priests or deacons who agree to be responsible for *officiating* at the wedding ceremony of the engaged couple named above should:

- a. currently have faculties in the Diocese of San Diego or provide documentation that he is a priest or deacon in good standing in another Diocese or religious order;
- b. determine that marriage file is complete;
- c. help couple plan wedding liturgy;
- d. ensure all musical selections are in accordance with the San Diego Diocese Guidelines for Wedding Music;
- e. leave fully executed marriage license in sacristy for Parish Wedding Director;

*As the priest/deacon responsible for officiating at the wedding ceremony of the above-referenced couple, I agree to fulfill all of the responsibilities set forth by The Immaculata.*

\_\_\_\_\_  
Name of priest or deacon (please print) Date

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Telephone Email address

\_\_\_\_\_  
Diocese and parish, or religious order of affiliation

\_\_\_\_\_  
Signature