You have indicated an interest in obtaining employment through the Federal Work-Study (FWS) Program. The University receives a limited amount of funding for the Federal Work-Study Program, and the funds have been committed to other eligible students.

Your appeal will be reviewed and, if other students decline their FWS awards, those funds may become available. Your Financial Aid Award will be revised to include Federal Work-Study if that happens. An email will be sent to your USD email address any time your award is revised; however, we recommend you check your Financial Aid Award regularly through the MySanDiego portal so you are aware of changes or additional requirements.

To appeal for Federal Work-Study you will need to complete the attached appeal form and return it as soon as possible to the Office of Financial Aid, in Room 319 of the Hughes Administration Center. In addition to submitting the Federal Work-Study Appeal Form, you may contact the Student Employment Center at (619) 260-4801 if you are interested in exploring other employment opportunities on or off campus.

USD offers part-time job opportunities on campus for students who do not qualify for the Federal Work-Study Program. Approximately 500-550 of these positions exist during an academic year, primarily in Dining Services, USD Torero Store, Banquets & Catering, and the Athletics Department. In addition, the University assists USD students in finding off-campus employment within the San Diego area.

The staff of the Student Employment Center will assist you in any way they can in your search for suitable part-time employment. Please contact that office if you have any questions or need assistance. Good luck to you as you seek part-time employment to assist with your educational costs at USD.

Judith Lewis Logue
Director of Financial Aid
Office of Financial Aid

2015-2016 FEDERAL WORK-STUDY APPEAL FORM

Approval for Federal Work-Study will only be given to students who have a completed 2015-2016 Free Application for Federal Student Aid (FAFSA) on record at USD and who meet the eligibility requirements.

PLEASE PRINT ALL INFORMATION.

1. Name_________________________USD ID#_________________________Date of Birth_________________________

2. Home Address________________________________________________________

3. Home Phone (________)_________________________________Student Phone (________)_________________________

4. USD Email Address:_____________________________________________________

5. Class Level during 2015-2016: ☐Freshman ☐Sophomore ☐Junior ☐Senior ☐Graduate

6. Have you received a 2015-2016 Financial Aid Award? ☐Yes ☐No

7. If you are eligible for FWS/CWO, it may impact your Financial Aid Award by reducing eligibility for loans.

☐Yes, I do want FWS/CWO to reduce/replace my loan eligibility.

☐No, I do not want FWS/CWO if it results in a reduction/replacement of a loan.

8. Have you been offered a Federal Work-Study position? ☐Yes ☐No

Department_________________________________________Date_________________________________________

9. Are you currently employed on campus? ☐Yes ☐No

Department_________________________________________Hrs/Wk_________________________________________

I understand this is an appeal for employment under the Federal Work-Study Program; however, employment cannot be guaranteed. If I meet the eligibility requirements and I am subsequently offered Federal Work-Study, I will then receive a revised Financial Aid Award.

Signature_________________________________________Date_________________________________________