On your application for financial aid, you indicated an interest in obtaining employment through the Federal Work-Study (FWS) Program. Unfortunately, employment through that federally-funded program cannot be offered at this time.

The University receives a limited amount of funding for the Federal Work-Study Program, and the funds have already been committed to other eligible students. You can, however, request that your name be placed on the FWS Wait List. If other students decline their FWS awards, those funds may become available and you may be able to obtain FWS employment. Your Financial Aid Award will be revised to include Federal Work-Study if that happens. An email will be sent to your USD email address any time your award is revised. However, we recommend you check your Financial Aid Award regularly through the MySanDiego portal so you are aware of changes or additional requirements.

To be placed on the FWS Wait List, you must complete the attached form and return it immediately to the Office of Financial Aid, in the Hughes Administration Center, Room 319. In addition to being placed on the FWS Wait List, you may contact the Student Employment Center, at (619) 260-4801, if you are interested in exploring other employment opportunities.

USD offers part-time job opportunities on campus for students who do not qualify for the Federal Work-Study Program. Approximately 500-550 of these positions exist during an academic year, primarily in Dining Services, USD Torero Store, Banquets & Catering, and the Athletics Department. In addition, the University assists USD students in finding off-campus employment within the San Diego area.

The staff of the Student Employment Center will assist you in any way they can in your search for suitable part-time employment. Please contact that office if you have any questions or need assistance. Good luck to you as you seek part-time employment to assist with your educational costs at USD.

Judith Lewis Logue
Director of Financial Aid

5998 Alcalá Park, San Diego, California 92110-2492   (619) 260-2700
Office of Financial Aid
2014-2015 FEDERAL WORK-STUDY WAIT LIST REQUEST FORM

Approval for Federal Work-Study will only be given to students who have a completed 2013-2014 Free Application for Federal Student Aid (FAFSA) on record at USD and who meet the eligibility requirements.

PLEASE PRINT ALL INFORMATION.

1. Name_________________________________________USD ID#_________________________________________

   Date of Birth _________________________________

2. Permanent Address:____________________________ Phone: (______ )_____________________________

3. Local Address:______________________________ Phone: (______ )_____________________________


5. If eligible for FWS/CWO, it may impact your Financial Aid Award by reducing or replacing existing loans.
   ☐Yes, I do want FWS/CWO to reduce/replace my loan eligibility.
   ☐No, I do not want FWS/CWO if it results in a reduction/replacement of a loan.

6. Have you received a 2014-2015 Financial Aid Award? ☐Yes ☐No

7. What jobs under the Federal Work-Study Program have you had at USD?

   Department_____________________________ Date_____________________________

8. Would you be interested in working on-campus during the summer? ☐Yes ☐No

9. Departmental Preferences:

   1st choice_____________________________ 2nd choice_____________________________

I understand this is an appeal for employment under the Federal Work-Study Program; however, employment cannot be guaranteed. If I meet the eligibility requirements and I am subsequently taken off the FWS Wait List, I will then receive a revised Financial Aid Award.

Signature_________________________________________ Date_____________________________

USD Student Employment Center, Hughes Administration Center, Room 313
Open Monday-Friday, 9 am to 4 pm; Phone: 619-260-4801; Email: usdsec@sandiego.edu
www.sandiego.edu/financialaid/student_employment/