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Office of Financial Aid

On your application for financial aid, you indicated an interest in obtaining employment through the *Federal Work-Study (FWS) Program*. Unfortunately, employment through that federally-funded program cannot be offered at this time.

The University receives a limited amount of funding for the *Federal Work-Study Program*, and the funds have already been committed to other eligible students. You can, however, request that your name be placed on the ***FWS Waiting List***. If other students decline their FWS awards, those funds may become available and you may be able to obtain FWS employment.

To be placed on the *FWS Waiting List*, you must complete the attached form and return it immediately to the Office of Financial Aid, in the Hughes Administration Center, Room 319.

In addition to being placed on the FWS Waiting List, you may contact the Student Employment Center, at (619) 260-4801, if you are interested in exploring other employment opportunities.

USD offers part-time job opportunities on campus for students who do not qualify for the federally-subsidized *Federal Work-Study Program*. Approximately 500-550 of these positions exist during an academic year, primarily in Dining Services, Banquets & Catering, Jenny Craig Pavilion and the Athletics Department. In addition, the University assists USD students in finding off-campus employment within the San Diego area.

The staff of the Student Employment Center will assist you in any way they can in your search for suitable part-time employment. Please contact that office if you have any questions or need assistance. Good luck to you as you seek part-time employment to assist with your educational costs at USD.

Judith Lewis Logue  
Director of Financial Aid



2007-2008
FEDERAL WORK-STUDY WAITING LIST REQUEST FORM

FOR SEC OFFICE USE
Auth.
Avg. Hrs.
Pay Rate
Total Hrs.
Dept.

Consideration for Federal Work-Study approval will ONLY BE MADE FOR STUDENTS WHO ARE RECEIVING FINANCIAL AID AND WHO MEET THE ELIGIBILITY REQUIREMENTS.

PLEASE PRINT ALL INFORMATION.

- 1. Name USD ID#
Social Security # (optional)
2. Permanent Address Phone
3. Local Address Phone
4. Class Level during 2007-2008: FR, SOPH, JR, SR, GRAD.
5. If eligible for FWS/CWO, it may impact your Offer Of Financial Assistance by reducing or replacing existing loans.
6. Have you received a 2007-2008 Offer of Financial Assistance?
7. What jobs under the Federal Work-Study Program have you had at USD?
8. Would you agree to return to your previous on campus job?
9. Would you be interested in working on campus during the summer?
10. Departmental Preferences

I understand that this is an appeal for employment under the Federal Work-Study Program; however, employment cannot be guaranteed. If I meet the eligibility requirements and I am subsequently taken off the FWS Waiting List, I will then receive a revised Offer of Financial Assistance.

Signature Date