University of San Diego
Sample Cash Receipt
As of July 1, 2008

The receipt will always have reprint on top. This section shows the Cashier identification as well as the date and time the deposit was received.

The section shows the designated account number and description of the account. It will also reflect any notes the Cashier's Office added.

This section will show the check number or it will state cash if the deposit was cash. If the transaction has more than one check, it will read "checks". If it's a combination of both, it will read "csh/chks".

For more information, please contact the Cashier's Office at extension 4809.