

# Campus Card Office

## Request for Funds Transfer

### Contact Info

Name: \_\_\_\_\_ Department: \_\_\_\_\_ Phone Ext: \_\_\_\_\_

### I would like to:

#### Purchase

- CampusCash Gift Card       Dining Dollars\* Gift Card       La Gran Terraza Gift Card

Number of cards: \_\_\_\_\_

Dollar amount on each card: \$ \_\_\_\_\_

#### Deposit Money on an Employee or Student ID Card

- Add CampusCash       Add Dining Dollars\*

Card number: \_\_\_\_\_

Dollar amount on card: \$ \_\_\_\_\_

NOTE: CampusCash and Dining Dollars are non-refundable and non-transferable.

\*Dining Dollars are only applicable in USD Dining locations, and will NOT work to purchase items at the USD Torero Store or off-campus locations.

TOTAL DOLLAR AMOUNT DUE      \$ \_\_\_\_\_

### Form of Payment

*We do not accept Department Credit Cards, Alcala Advantage Cards or American Express.*

- POETS Code

Project \_\_\_\_\_

Organization \_\_\_\_\_

Expenditure \_\_\_\_\_

Task \_\_\_\_\_

Source \_\_\_\_\_

- Campus Cash from an Employee ID Card

Card Number \_\_\_\_\_

- Personal Credit Card

*Master Card or Visa or Discover* (please circle one)

Last 4 digits of Card Number    \_\_\_\_\_

*(Please fill in the information below)*

### Authorization

Signature \_\_\_\_\_

Date \_\_\_\_\_

### CAMPUS CARD SERVICES

**University Center 127**

**Phone (619) 260-5999**

**Fax (619) 260-7499**



Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

(Month / Year)