MINUTES OF THE
UNDERGRADUATE CURRICULUM COMMITTEE MEETING
February 17, 2015


Guests: A. Ortega

Debbie Tahmassebi brought the meeting to order at 12:20

- Approval of minutes from December 16, 2014 - Approved

New Business:
(materials from 12/16/14 are at http://www.sandiego.edu/curriculum/undergraduate-committee

1. Expedited action
   a. Honors Team-Taught – Apocalypse Then and Now. Approved
   b. LIB 101 course revision. Approved
   c. LANG memo – changes to requirements to the French Major. Approved

Non-Expedited Curricular changes
2. CHEM – changes in requirements for the Biochemistry major. Approved; Vote: 15/0/0
3. UCC Memberships review of Department level input/motions/memos of the Revised Core Proposal
   a. Straw polls in Core Governance were taken

   Core Governance

I. PROCESS
1. A sequential ratification process is acceptable (multi-stage approval process – vote can be triggered at stages b and c – faculty vote will be taken at stage a) – proposed different stages: Poll: 13/0/3
   • Stage A: Core curriculum, governance structure (includes make-up of initial sub-committees and specific instructions to all sub-committees) and implementation plan (including budget)
   • Stage B: Learning Outcomes developed and approved for each area of the core
   • Stage C: Core courses submitted for review by appropriate sub-committees
   • Stage D: Transition to maintenance sub-committees
2. Core implementation may begin after the vote at stage A Poll: 4/4/7
3. Core implementation may only begin after the Learning Outcomes are approved (regardless of single or sequential ratification process). Poll: 4/2/9
4. Core implementation may only begin after core courses are reviewed by sub-committees (regardless of single or sequential ratification process). Poll: 10/1/5
5. Five separate breadth subcommittees should develop Learning Outcomes for their area of the Core and for a short period (1-2 years anticipated) function as the oversight committee to recommend courses be approved in those sub-areas. Poll: 7/3/5
6. The governance structure should be designed to shrink after the initial phase of course determinations. One governance structure would be designed to handle the large initial workload of approving courses to fulfill learning outcomes, while a smaller governance structure would take effect once the Core is ‘up-and-running’ for long-term maintenance, review, and subsequent course approvals. Poll: 13/0/3

II. AREA SUBCOMMITTEES
Both the CPC and Guerrieri Proposals recommend six area: Integration, Breadth, DISJ, Ethics & Philosophical Inquiry, Theological & Religious Inquiry, and Competencies.

1. The initial round of course approvals should be handled by a tiered process, first by area subcommittees, then subject to approval of a larger Core Committee and/or UCC. Poll: 11/1/4
2. Subcommittees should have majority representation favoring departments traditionally associated with each aspect of the Core. Poll: 11/1/3
3. If majority departmental representation on a subcommittee is required, at least one member of the subcommittee must come from another department. Poll: 9/0/6
4. Learning Outcomes can be written so that majority departmental representation would not be required at any stage of the process. Poll: 4/4/7
5. A Breadth subcommittee should have one representative from each of 1) the sciences, 2) the arts, 3) the social sciences, 4) history, 5) Languages and Literatures/English. Poll: 11/1/1
6. Each area within the Breadth category should be represented by a separate subcommittee. As a result, there should be 10 subcommittees rather than 6. Poll: 11/1/1
7. A Diversity subcommittee should be separate from a Theological & Religious Inquiry subcommittee. Poll: 11/0/4
8. Area committees for flagged components should NOT have disproportionate representation from any particular area because they have relevance across the curriculum. Poll: 8/1/6
9. Once the initial round of course approvals has taken place and the Core is implemented, subsequent course approvals and reviews would be undertaken by a Core Committee and area subcommittees would no longer be employed. Poll: 10/0/3

Meeting adjourned 1:15pm