

## MULTICULTURAL RELATIONS BOARD BY-LAWS

### **ARTICLE I. NAME, PURPOSE, AND CALENDAR YEAR (OPERATION)**

Section 1. The name of this board shall be the Multicultural Relations Board, hereafter referred to as MRB.

Section 2. In conjunction with the Associated Students mission statement, the Multicultural Relations Board will: actively and collaboratively advance issues; support programming; and provide resources for the purpose of promoting diversity, inclusion, and cultural awareness for the USD student body.

The purpose of MRB is to:

- A. Act as representatives for the student body in the areas of diversity, inclusion, and cultural awareness.
- B. Provide an opportunity for centers, departments, and student organizations to promote their programming and offer support to other multicultural programming on campus.  
*Provide a forum for students to voice concerns, discuss issues and find solutions to issues*  
*Provide recognition for student work in the area of Diversity and Inclusion and Multicultural Programs.*
- C. Develop issues to refer to AS Senate or work on issues that have been referred to by AS Senate in the area of diversity and inclusion.

Section 3. MRB shall be run from September through May.

### **ARTICLE II. MEMBERSHIP**

Section 1. Membership shall consist of:

- A. The Vice President of Multicultural Relations, who shall be chair, Director of Multicultural Issues, Co-Directors of Multicultural Programming, *and a representative from each of the following:*
  - student clubs or organizations designated as cultural/ethnic or gender;
  - the Women's Center
  - the United Front Multicultural Center;
  - CASA
  - *University Ministry*
  - *Residence Hall Council*
  - *Interfraternity Council*
  - *Panhellenic Council*
- B. The Director of Student Activities *or his/her designee*, who is the advisor to the MRB.
- C. All MRB meetings shall be open to all students of the USD community who wish to be involved with working in multicultural programming and issues.

Section 2. The MRB *will* meet for *discussion and* recommendation purposes only

### **ARTICLE III. ADMINISTRATIVE OFFICERS OF THE BOARD**

Section 1. The Chair shall:

- A. Be the AS Vice President of Multicultural Relations as designated in the Associated Students Constitution.
- B. Preside over all meetings of the MRB, establishing rules for its proceedings.
- C. Have the power to call emergency meetings or special sessions of the MRB.  
Be responsible for scheduling and distributing agendas
- D. Have such other powers as are necessary for the fulfillment of the duties of this chair and are consistent with the other provisions of these By-Laws and the AS Constitution.
- E. Present issues brought forward by AS Senate or any student to the MRB.
- F. Present issues brought forward by MRB to AS Senate.

Section 2. The *First* Vice-Chair shall:

- A. *Be the AS Director of Multicultural Issues.*
- B. *Conduct the business of the MRB in the absence of the chair.*
- C. *Take minutes at each meeting.*
- D. *Report up-to-date statistics on campus demographics, incidents of sexual assaults and hate crimes, and admission rates.*
- E. *Present issues brought forward by AS Senate or any student to the MRB.*

Section 3. The Vice-Chair (2) shall:

- A. *Be the Co-Directors of AS Multicultural Programming.*
- B. *Keep and regularly update a master calendar of multicultural events, including but not limited to events sponsored by AS, University Ministry, the United Front Multicultural Center, fraternities, sororities, university departments, other AS recognized clubs and organizations, and USD athletic contests.*
- C. *Present issues brought forward by AS Senate or any student to the MRB.*

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### **ARTICLE IV. MEETINGS**

Section 1. The MRB shall meet bi-monthly during the regular school session, unless deemed inappropriate by the vice chairs (i.e. conflicts with other university events).

### **ARTICLE V. PROCEDURE**

Section 1. All members of the MRB shall:

- A. Submit programming information to the chair of MRB as well as present this information at MRB meetings.

- B. Work on multicultural issues either collectively as a board, by serving on committees (i.e. Ethnic Studies, Hate Crimes), or in conjunction with another Associated Students body, to evaluate and discuss plans for finding solutions for these issues.
- C. Work in conjunction with the Associated Students Marketing Board to inform the student body of upcoming AS sponsored programs.
- D. Evaluate and discuss activities and events after they have taken place in order to effectively offer feedback to the programmer of the event.
- E. *Recommendations involving budget will be forwarded by the MRB Chair to the AS Executive Board for approval.*

#### **ARTICLE VI. AMENDMENTS**

Section 1. These By-Laws may be amended in the following way:

- A. Any member of the MRB or the AS Senate may at the regular meeting of the MRB or Senate submit a proposed amendment.
- B. The MRB must then keep the proposed amendment posted publicly for a period of seven days.
- C. The MRB and Senate must approve or not approve the proposed amendment no sooner than the next scheduled meeting.
  - D. A two-thirds majority of the members of this MRB and Senate shall be necessary for the adoption of any amendment to these By-Laws.
  - E. Final approval of an adopted amendment lies with the Senate.

#### **ARTICLE VII. RATIFICATION PROCEDURES**

Section 1. The By-Laws shall be submitted by the Vice President of Multicultural Relations to the AS President yearly for administrative approval.

Section 2. Final ratification of these By-Laws will be affected by a two-thirds vote of the Student Senate, yearly.

Revised *November 18, 2008*

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ASSOCIATED STUDENTS

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