Job Description - PRESIDENT

The President shall:

**LEADERSHIP**

A. Assist in planning the A.S. Spring Retreat, and be ultimately responsible for all retreat coordination and implementation.
B. Consider the recommendations of previous A.S. Strategic Plans.
C. Ensure that the Executive Board, Senate, A.S. Leadership Team, and any other meetings deemed necessary by the Executive Board are scheduled before the start of each semester.
D. Chair weekly Executive Board Meetings.
E. Organize A.S. Leadership Team meetings as deemed necessary.
F. Meet bi-weekly with the Torero Program Board Chair to ensure that programming is in the interests of student needs and concerns.
G. Serve as a non-voting, ex-officio member of the A.S. Student Senate.
H. Communicate with members of A.S. to have an overall awareness of the organization.
I. Serve as an A.S. representative to the Student Affairs Committee of the Board of Trustees.
J. Promote cohesion and interaction between A.S. members.
K. Be responsible for ensuring the proper operation of A.S. during summer and Intersession. In the absence of the President, he/she will appoint an officer of the A.S. Leadership Team to fulfill these duties.
L. Foster and promote camaraderie and inclusivity in programming and services.
M. Must attend both the Spring and Winter A.S. Retreats.

**FINANCIAL**

A. Serve on the A.S. Finance Committee.
B. Ensure the business of the Finance Committee represents proper stewardship of the student activity fee.
C. Work with the Executive Board to plan recognition events.
D. With the aid of the Executive Board, coordinate transition activities in the Spring Semester.

**TORERO LIFE**

A. Be involved in the Senior Legacy Committee.
B. Attend student-sponsored programs for support and feedback.
C. Support Torero Athletics by encouraging A.S. attendance at various athletic events.
D. Foster and promote inclusivity through programs and services.

**TRANSITION**

A. Be responsible for recruiting, interviewing, and appointing directors with other members of the Executive Board and A.S. advisors.
B. Train and transition newly-elected A.S. President in the Spring semester and be responsible for the proper transition of the newly elected Executive Board.