



University of San Diego

GRADUATE SCHOOL READMISSION APPLICATION

PLEASE READ INSTRUCTIONS CAREFULLY, TYPE OR PRINT

INSTRUCTIONS FOR STUDENTS

This application for readmission to a graduate program is designed to expedite the review process for students who have already matriculated in a graduate program at USD. It assumes that USD still possesses the official transcripts, admission test scores, etc. submitted during the initial application process. If the original file has been purged or for any other reason these documents are not available, applicants are required to submit the necessary missing documents to the Office of Graduate Admissions before they can be readmitted.

Readmission to a graduate program is not automatic, and applicants for readmission may be pooled with new applicants who are vying for limited admission slots. Each department reserves the right to require new letters of recommendation, resumes, statements of purpose, admission test scores, interviews of students, etc. who are requesting readmission.

Applicants for readmission are subject to the policies and procedures described in the Graduate Bulletin in effect for the term they plan to return to USD. This may require them to meet requirements for admission or graduation that are different for their original requirements. In addition, depending on the amount of time that has elapsed since attendance at USD, the department may require applicants to take specific courses or examinations again. If the time limit for degree completion has lapsed, the department reserves the right to determine how more time will be given to the reapplicant for program completion.

Reapplicants will be notified by the Office of Graduate Admissions if any additional documentation or other requirements are needed to process the reapplication.

Send application and materials to:

University of San Diego
Office of Graduate Admissions
5998 Alcalá Park
San Diego, CA 92110-2492

BRIEFLY EXPLAIN YOUR PRIMARY REASON FOR WANTING TO BE READMITTED INTO THE UNIVERSITY OF SAN DIEGO GRADUATE SCHOOL AND INDICATE THE MONTH AND YEAR YOU EXPECT TO FINISH THE PROGRAM.

I certify that the information on this application is true to the best of my knowledge. I have read all the instructions and I understand that refusal of admission or cancellation of registration will result from misrepresentation in any portion of this application form. I further understand that any submitted records and documents may not be photocopied for me or a third party and are non-returnable.

Signature _____

Date _____