UNIVERSITY OF SAN DIEGO
GAS/ELECTRIC SERVICE CART
DRIVER TRAINING

Employee: _____ Date: _____
PRINT FULL NAME
Department: _____

On the above date I have received and returned a demonstration of the operation and safe driving techniques related to gas/electric carts. The following points were discussed and I acknowledge my understanding of them.

- Unless licensed for street usage, carts may only be driven on campus, and only on paved surfaces.
- Carts are only allowed on sidewalks/plazas for loading/unloading purposes
- Carts should not be driven at speeds greater than 15 mph (campus speed limit).
- Slower speeds should be used around turns and hills.
- All traffic laws and regulations must be obeyed.
- Cell phones may only be used if equipped with hands free devices.
- Sudden stops and turns should be avoided.
- The cart should be set in “forward” or “reverse” gear before turning the switch to “on”.
- Carts should not attempt to pass other motor vehicles, including other carts.
- Pedestrians always have the right of way.
- Only two people are allowed per bench seat. Passengers are not allowed to ride in cargo beds.
- Operators and passengers must remain seated and hold on while the cart is in motion.
- The cargo bed may not be overloaded. All items must be secured or stored so that they will not fall or fly out of cart when it is in motion.
- The area behind the vehicle must be checked before backing up.
- When parking, the cart may not block entrances/exits, stairways or disability ramps.
- The parking brake must be set whenever the cart is unattended.
- The keys must be removed whenever leaving the cart unattended.

Signature of employee: _____

Training conducted by: _____
PRINT FULL NAME SIGNATURE