

**Regular Meeting of the University Senate  
Manchester Conference Center, Hazard Board Room  
October 4, 2007**

**Attendance**

*Arts & Sciences:* Pachence, Chair; Branch; Colombo; Ellis; Guerrieri; Lewis; Moran;

Nadkarni; Otto; Pierson; Sheehan; Tsomo

*Business:* Gin; Schubert; Sumner

*Education:* Ammer; Johnson

*Law:* Horton; McGowan

*Nursing:* Clark

*Ex-Officio:* Allen; Hardin; Healy; Sullivan

*Student Representative:* Mabry

*Guest:* Dobkin; Douglas; Herrinton; Wessells

Pachence, Chair, opened the meeting at 12:17p.m.

**1. Announcements**

**A. Chair**

- 1) President Lyons will address the Senate on Feb. 14, 2008.
- 2) Mary Jo Clark will chair the Oct. 18 Senate meeting.
- 3) Sophomore Year Experience Committee: The completed first phase will be presented to the Senate on Nov. 1, 2007 by co-chairs, Anne Sturz and Merrick Marino. The second phase of the work, undergraduate education goals, will have a senate representative. Interested senators should contact Pachence.
- 4) University Center expansion: Noelle Norton, A&S representative to the UC Expansion Committee, sent a message stating that the plans for the UC expansion/renovation must be finalized within a week or two. Those interested can contact Dr. Tom Cosgrove to view the plans.
- 5) Approved Policies: The President has approved the Contact with Media on Campus Policy and the Filming on University Property Policy.

**B. Provost: Center for Catholic Thought and Culture (CCTC):**

The Catholic Social Thought Committee recommended that a center be established to give the community a fuller understanding of principles of Catholic social thought, Catholic intellectual and cultural traditions, and Catholic spirituality. The CCTC description draft has been shared with co-chairs of the Catholic Social Thought committee, the Academic Affairs committee of the Board of Trustees, and the deans. A revised description will be shared with the Senate.

The director of this center, who would report to the Provost's Office, would hold a Ph.D. and be faculty qualified. A search committee representing faculty from across the campus will be convened this year to begin the search for a director, so that the center can be opened by next fall. Initially, a priority for the director will be to design programs that will engage USD faculty. Later, the center has the potential to become a resource to the entire USD community and beyond.

The center might sponsor such programs as: 1) scholars-in-residence at USD; 2) USD-sponsored seminars organized by USD faculty and based on faculty interest; 3)

opportunities for faculty-led conferences and trips; 4) opportunities for faculty to explore how their own discipline relates to the heritages of the Church.

Responding to a question about funding for the center, Sullivan stated that it is to be privately funded with a grant of about \$500,000 from the Murphy Foundation and with gifts totaling \$850,000 from three trustees. Regarding the relationship of the CCTC to the current Catholic Studies minor, Sullivan responded that there would be interaction but no formal relationship.

Sullivan reiterated her hope to engage the faculty in the development of the center and she invited faculty input and suggestions in this regard.

**C. WASC:** On the agenda for the next Senate meeting will be a discussion of the post-WASC themes, goals, and potentially researchable questions related to the proposal which is due to WASC in May. Clark suggested that Senators review the findings of the WASC focus groups and the issues to be brought for Senate input by going to the IRP web site <http://www.sandiego.edu/irp/usdtrends/>, Volume 10.

**D. University Professorships:** Ellis asked whether there had been faculty input beyond that of the Oversight Committee during the recent restructuring of the University Professorships. Sullivan responded that discussion had included the deans and the Oversight Committee, the latter being the group formally charged with monitoring, changing and crafting the policy.

## **2. Approval of the Minutes of September 20, 2007**

The minutes of September 20, 2007 were approved by unanimous consent with the following addition: p. 3, third paragraph from the bottom, third line, add “to news crews” between “apply” and “and” to read: “...Media on Campus policy would apply to news crews and that the ...”

## **3. New Business**

### **A. Approval of committee appointments and charges to standing committees (attached to the agenda)**

#### **1) Approval of Standing Committee Charges:**

Motion by Lewis/Sheehan to: ADD TO THE BENEFITS POLICY CHARGE: INVESTIGATE THE LIFE INSURANCE POLICY BENEFIT WITH RESPECT TO AGE.

Vote: 22 – Approve; 0 – Oppose; 0 – Abstain. The motion passed.

Vote on Standing Committee Charges: 21 – Approve; 0 – Oppose; 0 – Abstain. The motion passed.

#### **2) Approval of Committee Appointments:**

The following modifications of committee appointments were approved:

Remove: Committee Reviewing Health Related Policies beyond HIPAA

Add: Institutional Review Board (IRB): Father Dennis Krouse, A&S

Information Resources Council: Miranda McGowan, Law

## **B. One Stop presentation and discussion**

Herrinton presented background information on the development of a One Stop Center (OSC). The business processes by which USD provides services to students have become inadequate, outmoded, and insular. Until recently, few services were available on-line and those were scattered across our website. Those services not available on-line are located in many buildings around the campus, and students often have to go to multiple offices for a particular transaction.

The OSC Task Force report of April 2006, available on the Provost's web site, recommended that USD adopt a one stop center approach at three levels: 1) virtual level: that all electronic services be brought to a single web site; 2) physical level: that a one stop center be created to allow students to complete all business transactions in a single campus location; 3) administrative reorganization: that all offices supporting one stop functions be in the same administrative unit.

The Task Force's recommendations were adopted and approved by the Executive Council in April 2006. The OSC Director was hired October 2006, and the MySanDiego Portal, the virtual one stop, went live in April 2007. The physical one stop was to be located in the expanded UC, but, because the UC expansion has been cut back, a new, central location had to be identified. Serra Hall second floor was determined to contain the most underutilized space, and it was designated for the OSC. The proposal was accepted by the Executive Council at the end of July and approved by the Cabinet at the beginning of September.

The presentation was followed by questions and comments. Responses yielded the following information:

- There will be no net increase or decrease in personnel due to the OSC.
- The OSC will have more evening hours for graduate students.
- As a senior project, industrial engineering students analyzed the heavy traffic times at the beginning of the semester.
- As necessary during heavy traffic periods, additional temporary stations can be set up in the large hallway in the front of Serra.
- Timeline for the loss and replacement of classrooms: Serra Hall construction will begin at the end of the fall semester, rendering the five Serra classrooms and lab unavailable in the spring. Classes for spring have been scheduled in the SOLES and SBA buildings, and there will be a triple-width trailer with two classrooms behind Copley Library for a year, if needed. The three classrooms in Founders Hall will be constructed over the summer, ready by fall 2008; the three classrooms and computer lab in Maher will be constructed in fall 2008, ready by spring 2009.
- There will be no access for foot traffic from the OSC area in Serra to the academic departments in the back of the building, although the side entrance to the building will be made more prominent with signage and an elevator. A recent change in the plans has moved the entrance door giving access to the stairs and the back area into the interior of the building. Because the cost to renovate the back stairs is substantial, that work will be done in 3-5 years, when the back half of the building is remodeled.
- At a recent Cabinet meeting, the President announced plans for new residence halls in 3-5 years, thus freeing the Founders/Camino residence areas for academic use. The Anthropology/Sociology departments at the back of Serra Hall could move to the second floor of Founders/Camino halls.

Further comments and responses:

- The student vote in favor of the UC expansion rested largely on the location of OSC services in the UC. Does the current plan to locate the OSC in Serra obviate the need in some respects for the UC expansion, particularly in light of: 1) the increase in construction costs by one-third; 2) the fact that the Bookstore will now remain in its present location; and 3) the withdrawal of funding by the donor? Given these developments, how can the UC expansion be justified? Sullivan suggested that Tom Cosgrove be invited to give a response.
- Replacing a large classroom with smaller classrooms is shortsighted when the trend at USD is to larger, not smaller, classes -- necessitated often because students have been unable to get into classes they need to graduate.
- The back outside stairs of Serra constitute a safety issue. The metal stairs are slippery and particularly dangerous when it rains. Herrinton will convey the information to Facilities.
- It would be advisable for the Senate to be involved in creating decision rules about what constitutes adequate classroom space for students.
- In response to the question of whether this project is within Senate jurisdiction and the extent to which the Senate can now become involved in its implementation, Herrinton agreed that the one stop project fell within the Senate's jurisdiction over "general student welfare" and suggested that the Senate should consider the UC expansion, as well as the overall plan to build new residence halls and the appropriate disposition of the upper floor space in Camino, Founders, and Maher.
- In conversations about physical classroom design, it is important to have a Senate representative who teaches regularly and currently. Herrinton said that, in the late 1990s, a faculty classroom group set standards for classrooms, coming up with the formula of 20 sq. ft./student (an increase over the previous 15 sq. ft./student). It would be timely now, given the improvements in technology, to constitute a similar group to evaluate what should be in a current modern USD classroom. Wessells noted that IT will be working with Facilities in deciding on the placement of furniture, whiteboards, projectors, etc.

Sullivan thanked the Senate for their constructive questions and invited further comments and questions as USD seeks good solutions. Senators joined Sullivan in noting the value of the OSC and in thanking Herrinton for his time, his effort, and his concern for preserving classrooms and keeping academic areas intact.

Pachence ended the meeting at 1:40 p.m.

Submitted by

Eren Branch,  
Secretary

Peggy Agerton,  
Recording Secretary