

Special Sessions Study Abroad Proposal Form

Please complete all of the following information and return form to Assistant Provost Debbie Gough by December 15 for summer session(s) or September 20 for Intersession. Attach a budget and a copy of the release form students will be signing.

Session: Intersession _____ Summer Session _____

Year: _____

USD Course number and title:

No. of units: _____ No. of contact hours: _____ Distance learning component? Yes ___ No ___

Professor: _____

Inclusive dates of course: _____ to _____
(mo/day/year) (mo/day/year)

Enrollment limit: _____ Minimum enrollment: _____

Location:

(city/country)

Tuition cost: \$ _____ per unit ___ or per course ___ Inclusive of housing/meals/travel? _____

Cost of room and board, and transportation if not included in tuition: \$ _____

Deadline for enrolling in class: _____ Deadline for withdrawing (before trip): _____

Who will be handling enrollment for this course?:

Note: Refund Policy must comply with USD's standard policy for the session in which the course is offered.

Other Information:

Submitted by: _____ Date: _____

Approval of Chair (if applicable): _____ Date: _____

Approval of Dean: _____ Date: _____

Distribution: Bursar, Registrar, Special Sessions, Financial Aid