



Faculty Newsnotes

March 24, 2003
Edited by Stacy Miller

Issue #357

Provost Office

Budget Summary: Expenditures

Attached to these *Newsnotes* is the official summary of the budgeted expenditures at the University of San Diego for the current fiscal year (July 1, 2002-June 30, 2003). For your information and interest, most of the budgeted operating revenues, which balance the \$187+ million in expenditures, come from three sources:

Tuition and Fees:	80.25%	(\$150,381,767)
Room and Board:	8.67%	(\$ 16,240,627)
Other Auxiliary Enterprises:	9.23%	(\$ 17,293,147)
(bookstore, print shop, summer conferences and camps, dining services, campus card, mail center, parking, JCP, and UC revenues)		

The other 1.85% of operating revenues comes from such sources as federal work-study funds; private gifts, grants, contracts; outside-funded centers; interest and dividend revenue; etc.

Special Sessions Study Abroad

The form attached at the back of these *Newsnotes* should be completed and sent to the Assistant Provost for each Summer or Intersession course proposed by the deadlines stated on the form. The proposals will be reviewed and any additional information needed will be requested. Please duplicate the form as needed.

Some things to remember when planning a course abroad: students should sign a release form (samples available from Shelley Smith in the Study Abroad Office), and, especially for undergraduates, there should be information and instructions available for parents.

Thought should be given to immunization requirements, advisor approval for enrollment, emergency plans, special needs of students (medical, learning disability, physical disability), and proper documents for travel.

Academic Publications

Faculty Newsnotes Publication Dates and Deadlines

Listed below are the remaining dates of publication for 2002-2003 *Faculty Newsnotes*. Please direct all entries to Stacy Miller, Director of Academic Publications, Founders Hall 108, or e-mail to stacyc@sandiego.edu.

<u>Publication Date</u>	<u>Submission Deadline</u>
April 28, 2003	April 18, 2003
May 5, 2003	April 30, 2003

The Sixth Annual James Bond Stockdale Leadership and Ethics Symposium

Journalist and author Richard Louv and reporter and writer Joseph L. Galloway will be the keynote speakers for the Sixth Annual James Bond Stockdale Leadership and Ethics Symposium Lecture. The goal of the Symposium is to provide a forum within which members of the University community, the local Naval community, and the local corporate community can come together for thoughtful discussion of morally challenging issues faced by those in leadership roles in our society. This event is open to the public and will be held at 7:00 p.m. on Tuesday,

April 8, in Shiley Theatre. We hope that you will be able to join us! Please announce the public lecture to your students and encourage them to attend. Flyers will be posted. For further information e-mail jdoyle@sandiego.edu.

Institutional Review Board (IRB)

(formerly Committee for the Protection on Human Subjects – CPHS)

A motion was passed unanimously at the Cabinet meeting of December 17, 2002, to approve the new IRB (formerly CPHS) Policy with one modification. This policy and forms are available on-line at the USD Provost's Web page at www.sandiego.edu/provost/.

Listed below are current committee members and deadline dates for submission of full reviews. Exempt and expedited reviews may be submitted at any time to the Office of the Provost, Attention: Ms. Jo Powers. Please allow sufficient time for approval; for example, one (1) week for exempt; two (2) weeks for expedited; and four (4) weeks for full review. A list of deadline dates for full review submissions is included below. Thank you for your consideration.

Institutional Review Board (IRB) Meeting Schedule

Listed below are the remaining dates for 2002-2003. Meetings will be held in Hughes Administration Center 101 from 12:15 p.m. to 2:00 p.m.

<u>Submission Deadline</u>	<u>Meeting Date</u>	<u>Place</u>
April 1, 2003	April 15, 2003	HC 101
April 29, 2003	May 13, 2003	HC 101
June 10, 2003	June 24, 2003	HC 101
July 8, 2003	July 22, 2003	HC 101

No August Meeting

2002-2003 IRB Committee

Dr. Annette Taylor, Chair
Arts and Sciences

Dr. Sandra Bibb
Community Member

Dr. Brad Chase
School of Business Administration

Ms. Jacqueline Rychnovsky
Graduate Student

Dr. Jane Georges
School of Nursing and Health Science

Mr. Bobby Sass (through 3/03)
Daniel Martinez (beginning 3/03)
Undergraduate Student

Dr. Mary Scherr (Fall '02)
Dr. Ed DeRoche (Spring '03)
School of Education

Dr. Donald J. McGraw
Administrative Representative

Dr. Carole Huston
Arts and Sciences

Ms. Jo Powers
Staff Member Representative

Prof. Allen Snyder
School of Law

Staff Support:

Dr. Donald J. McGraw, Administrator
Office of the Provost

Ms. Jo Powers, Clerical Support
Office of the Provost

Student Affairs

Staff Appreciation Luncheon 2003

USD Banquets and Catering Presents: *Party at the Ponderosa!*

Wednesday, April 23

Joan B. Kroc Institute for Peace and Justice

12:15 p.m. – 1:30 p.m.

Only \$14.95 per person

Show your appreciation for your support staff by taking them to lunch on Administrative Professional's Day. For the first time ever this event will be themed, so dust off your cowboy boots and get ready for a rootin' tootin' good time! In addition to the convenient on-campus location, you'll enjoy a down home cooked meal by USD's award-winning Banquets and Catering crew.

Seating is limited to the first 300 people, so make your reservations today. Tables of eight are available. RSVP by Wednesday, April 9. E-mail your reservation to Kim at kmackie@sandiego.edu. Please provide the following information: your name, department, phone number, your guests' names, and form of payment. Your payment by check or budget code confirms your reservation. (Payment by budget code is tax free.) To see the menu visit our Web site at <http://dining.sandiego.edu>, or for additional information call Banquets and Catering at ext. 4560.

Give the Gift of Life – USD Blood Drive

Date: Tuesday and Wednesday, March 25 and March 26

Time: 10:00 a.m. – 3:00 p.m.

Location: Hahn University Center Forum A

Phone: 260-4796

Contact Toñis Manriquez or Kily Jones to make an appointment. Walk-in donors are welcome. Don't miss the opportunity to help the San Diego community!

Tijuana Orphanage Project

The Tijuana Orphanage Project, a blanket drive to benefit children 3 months to 18 years old, will be held on campus Monday, March 24 through Monday, March 31. A blanket can stop the chill of the night and allow a child to rest. Donation sites include the Women's Center, School of Education – Graduate Student Office, and other locations to be announced. Flyers will be posted, so watch for them and your opportunity to contribute to the welfare of a child. For further information contact Michelle Fitzgerald at (619)465-9005 or michellerfitzgerald@hotmail.com.

Housing Sign-ups

Housing sign-ups for 2003-2004 will begin for returning students on February 24 and will run through March 27. Sign-up weekend for lottery participants is March 29-30. Residents can access important sign-up dates on line (housing@sandiego.edu), in the *LIVE* Newsletter, or in the *VISTA* newspaper. Because of the many benefits for students to live on campus, we would appreciate your assistance with promoting on-campus living. Please refer students to the Web site listed above or have them contact the Housing Office at ext. 4777.

Varia

Judith Lewis Logue, Director of Financial Aid Services and Chapter Advisor to USD Mortar Board, is a new Trustee on the Mortar Board National Foundation Board. The Foundation is the fundraising arm of the organization, and establishes policies for the fellowship program, collegiate chapter project grants, leadership grants, and endowed funds.

Susan Payment, Director of Student Activities, served as a co-presenter of an educational session entitled, "A Down Home, Front Porch View of Programming" at the annual conference of the Association of College Unions-International, which was held in Chicago, March 2-5. Additional presenters included Patrick Bailey of the University of Southern California, Jeff Hoffman of California Polytechnic University, Pomona, and Alison Richardson of the University of San Francisco. The session looked at the various programming strategies and challenges at large, mid-size, and small campuses (both public and private/religious affiliated), and provided a discussion format for participants to share information from their own campuses.

Jocbethem M. Tahapary ('92, '94), Director of USD's TRiO: Upward Bound Program, and current doctoral student of the School of Education, was part of a 12-member U.S. delegation of "access" educators in higher education that participated in a 10-day European staff exchange tour sponsored by the Council for Opportunity in Education (COE), Washington D.C. The staff exchange was in cooperation with the London Metropolitan University, University of Liverpool, and the National Center of Expertise on Ethnic Minorities in Higher Education (ECHO) of the Netherlands. Delegates exchanged information, knowledge, and best practices with British and Dutch access administrators, faculty, and advisors regarding the history, politics, policies, and program developments of increasing access, widening participation, and retention of historically underserved students in higher education. The 10-day tour, funded partly by USD's Interdisciplinary Travel Committee, encompassed London, Liverpool, the Hague, and Amsterdam. As a result of the travel tour, 14 high school students from historically low-income backgrounds and five faculty members of the University of Liverpool's "Widening Participation Program" will be participating in USD's Upward Bound 2003 Summer Residential Program in San Diego (July, 2003).

Jeffrey Wright, Math and Computer Science Department, **Daniel Sheehan**, Physics Department, and undergraduate triple major (Physics, EE, CS) **Andrew Putnam**, have had an article entitled, "A Novel Sub-micron Electrostatic Motor," accepted in *Journal of Nanoscience and Nanotechnology*. This work describes a new type of motor that might one day be used to power machines the size of blood cells or perhaps smaller. This paper is a direct outgrowth of a poster they presented at The 14th Annual Foresight Conference on Nanotechnology in Bethesda, Maryland, last November.